

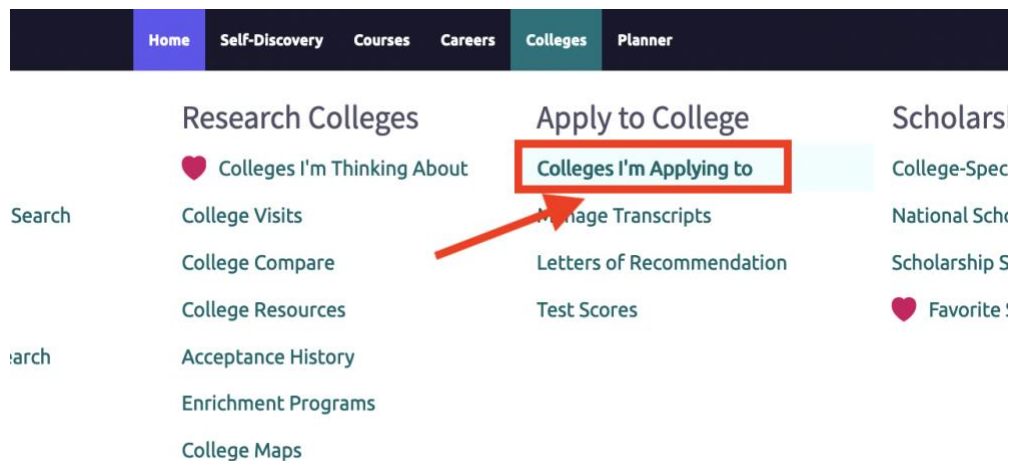
## CLASS OF 2022 FINAL TRANSCRIPTS

Before you start, read these two things:

- This will not work if you have not ever requested a transcript for the college receiving your final transcript. Instructions are available at <https://tn5000520.schoolwires.net/Page/11940>
- The official graduation date is May 27, 2022. Final transcripts cannot be processed until that date.
- Deadline for Mr. Allred to process transcripts is June 10, 2022.
- Beginning June 11, 2022, you must request transcripts using ScribOrder. Link: <https://scstn.scriborder.com/>

### Requesting Final Transcripts in Naviance

1. [www.clever.com](http://www.clever.com)
2. Sign in as a student with your 6-digit student number and your date of birth – no slashes. Example: 08231970
3. Find and select Naviance under College Readiness
4. Your sign in will be automatic.
5. Click on [Colleges I'm Applying to...](#)



6. Find the college you are attending and click on **Edit (Shown below)**

College	Type	Deadline	Expected Difficulty*	Transcripts	Office materials	Submission Type	Application
<input type="checkbox"/> Auburn University	RD	Regular Decision 1	February N/A	sent	Initial materials submitted	CA	Accepted <input type="button" value="EDIT"/> MORE
<input type="checkbox"/> Baptist Health Sciences University	RD	N/A	N/A	sent	Initial materials submitted		Accepted <input type="button" value="EDIT"/> MORE

## CLASS OF 2022 FINAL TRANSCRIPTS

7. Change your status from Unknown to Accepted (Shown below)

Auburn University (AL)

**Have you submitted your application?**  
☒ I've submitted my application

**Division**  
N/A

**I'll submit my application**  
☒ Via Common App  
☐ Direct to the institution

**College Deadline**  
02/01/2023

**Counselor Override**  
Not Applicable

**App Type**  
Regular Decision February 1

**Drop-down menu:**  
N/A  
Unknown  
**Accepted**  
Denied  
Guaranteed Transfer  
Withdrawn  
Conditional Accept  
January Admit  
No decision  
Incomplete  
Summer Admit

**Click Save College Application**

**Save College Application**

8. Go back to the Colleges menu and select Manage Transcripts. Find the school and click Request Final Transcript. (Shown below)

**NAVIANCE** BY POWER SCHOOL

Home Self-Discovery Courses Careers **Colleges** Planner

**Some Of Your Applications**  
Click edit to select

**College Home**  
Find Your fit  
SuperMatch Col 1. **Select Manage Transcripts**  
College Match  
College Events  
Advanced College Search  
College Lookup

**Research Colleges**  
Colleges I'm Thinking About  
College Compare  
College Resources  
Acceptance History  
Enrichment Programs  
College Maps

**Apply to College**  
Colleges I'm Applying to  
**Manage Transcripts**  
Letters of Recommendation  
Test Scores

**Scholarships & Money**  
College-Specific Scholarships  
National Scholarship Search  
Scholarship Search  
Favorite Scholarships

**Hurray, you've been accepted!** Are you ready to request final transcripts? Show Less

We've noticed your acceptance letters are starting to arrive. Congratulations on this achievement! Now that you've been accepted, don't forget to **request final transcripts** for the school where you would like to enroll.

**ACCEPTED COLLEGES**

**Auburn University**

**Once you select Manage Transcripts, the colleges you indicated as ACCEPTED will appear in a list**

**2. Click Request Final Transcript**

**Request Final Transcript**